



Richard Frazier Music
130 Maywood Drive
San Francisco, CA 94127

Telephone: 415.334.2787
Email: richard@richardfraziermusic.com

MAIL ORDER and CHEQUE/MONEY ORDER Payments

Richard Frazier Music also accepts cheque and money order payments.

1. After selecting your items, click the "**Checkout**" button (from the Shopping Cart page) to proceed to the CHECKOUT page.
2. **Fill in** your Billing and Shipping Name and Address, including your SCHOOL NAME if applicable. Applicable shipping and taxes will be added to your amount payable.
3. **Print** the CHECKOUT page **OR** Print the PDF ORDER FORM (see below) and **write in** your order information.
*Be sure to include your email and phone contact information so we can confirm your order.
4. Make out your cheque/money order payment payable to RICHARD FRAZIER including shipping and applicable taxes.
5. Mail your printed form and payment to:

Richard Frazier Music
130 Maywood Drive
San Francisco, CA 94127
USA

Telephone: 415.334.2787
Email: richard@richardfraziermusic.com

Payment must be made in US dollars

Telephone/Email Orders will be accepted ONLY from schools that have an account set up with Richard Frazier Music and must include a PURCHASE ORDER NUMBER from your school district office. An account can be set up via a phone or Email conversation.



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ORDER FORM

Please print this form, then fill it in, and mail it with your payment.

Purchaser Information

Date of Order _____ RFA Account Number _____

Your Name _____

Phone _____ Email _____

School or Institution _____

School District Office _____ Purchase Order # _____

BILL To (Name) _____

Address _____

City/town _____ State _____ Zip _____

SHIP To (Name) _____

Address _____

City/town _____ State/Province _____

Zip/Postal _____ Country (if out of USA) _____

Your Order

Title of Work (Ensemble type)	Specify Full score, Score & parts, or Legal size spiral bound score	Price (US Dollars)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

8.5% Sales Tax for California Sales + _____

Shipping* (see below) + _____

Payments must made in US dollars Total = _____



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*Shipping Rates

At our discretion, your order may ship via one of the following carriers: UPS, FedEx, USPS or DHL. USPS is the only option for shipment to a Post Office Box. Please take care that you provide a street address for premium shipping upgrades.

Order Cost	Continental US Ground Service	AK & HI Priority Mail	Canada Priority Mail
0-\$74.99	\$6	\$6	\$11
\$75-\$119.99	\$12	\$12	\$19
\$120-\$249.99	\$15	\$15	\$30
\$250.00-\$499.99	\$20	\$20	\$41
\$500.00-\$999.99	\$27	\$27	\$62
\$1000.00+	\$40	\$40	\$79

Shipments to Foreign Countries: Shipping/handling rates are based on the actual shipping charges and not on the cost of the order

Express Delivery

Caution! Time Critical Orders: Should it be necessary that you receive your order the Next Day, or within 2 Days, please place your order via Email to richard@richardfraziermusic.com. Richard Frazier Music will confirm stock availability and shipment departure time in addition to shipping and handling charges. In this case the shipping/handling rates will be based on the actual shipping charges and not on the cost of the order. Every attempt is made to ship all orders the day they are received. Ultimately, shipping carrier pick-up schedules determine the processing cut-off time.

Telephone/Email Orders

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